

**ST. STANISLAUS SCHOOL**  
**534 Front St., Chicopee, MA 01013**

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Dear Parents,

Welcome to the 2017-2018 school year! Please read the following carefully as it contains information necessary for a successful beginning to the new school year.

**TUITION** – PLEASE NOTE: NO STUDENT MAY START SCHOOL IN AUGUST UNLESS ALL TUITION AND FEES OWED FOR THE PREVIOUS YEAR HAVE BEEN PAID AS WELL AS THE JULY AND AUGUST PAYMENTS OF THE CURRENT YEAR. Thank you for your cooperation. If you have any questions, please call our Business Manager Elvira Adamczyk or Sister Ceil at 592-5135.

**UNIFORM SWAP AND SALE** – Will be held on Saturday, August 19<sup>th</sup> at the school 9:00a.m. to 12:00p.m. We will be accepting all uniform items. If you have nothing to swap, you can still come and take advantage of our bargain prices. See the last page of this letter for uniform values and prices. If you need to purchase new uniform items you must do so by July 31<sup>st</sup> to guarantee delivery for the start of school. *If you are interested in volunteering please call the school office.* Volunteers should arrive ½ hour before the start time.

**GOOD NEWS!** – Lunch and breakfast provided for all students! St. Stanislaus School is pleased to announce its participation in the Community Eligibility Provision (CEP) application through the National School Lunch Program (NSLP) for the 2017-2018 school year. The CEP program ensures that all students under the age of 18 will receive nutritious school breakfast and lunch daily at no cost to parents.

**INFORMATION SESSIONS** – regarding the new lunch program will be held on **Monday, August 14<sup>th</sup> at 9:00 a.m. or 4:00 p.m.** in the school cafeteria. Parents are welcome to come learn about the lunch program, meet the coordinators from Sodexo Food Service and ask any questions they may have.

**FIRST DAY FOR GRADES 1-8** – Will be on **Monday, August 28<sup>th</sup>**. This is a full day of school. New students should report to the school office. They will be directed to the proper classroom area. Dismissal will be at 2:38 p.m. Uniforms are to be worn from the first day of school. Uniform code will be strictly enforced. (Dress Code is available on the school website).

**OPENING OF SCHOOL LITURGY** – will be held on **Tuesday, August 29<sup>th</sup>** in the upper Basilica at 1:15 p.m. All are invited as we ask God's blessings in this new school year.

**FIRST DAY FOR KINDERGARTEN & PRESCHOOL** – Will be on **Wednesday, August 30<sup>th</sup>**. This is a full day of school. Please have a name tag on your Kindergarten child stating his/her name and means of transportation home (bus number if the child takes a bus, walker (Cyman Drive) or car pick up (in the back parking lot). The child should wear this tag every day for at least the first week of school. This will provide peace of mind to you, the teacher and the child. Please leave the new students at the back entrance door with the adult staff assigned to take the kindergarten children into the classroom area.

**DAILY SCHEDULE** – All walkers or students arriving by car should arrive at school no earlier than 8:10 a.m. Any student arriving before 8:10 a.m. must report to the Extended Care Program as there is no morning supervision until 8:10 a.m. Students in the hallway prior to 8:10 a.m. will automatically be sent to the morning program and parents will be billed accordingly.

**7:15 a.m. – 8:20 a.m.** \$10.00 per student per day

**7:30 a.m. – 8:20 a.m.** \$3.00 per student per day

\$4.00 per family per day (more than 1 student)

**8:00 a.m. – 8:20a.m.** \$1.00 per family per day

\$2.00 per family per day (more than 1 student)

**Students arriving early for extra help or Title I will be charged \$1.00 per day.**

The Extended Care Program begins the first day of school. Any student entering the building before 8:10 a.m. will be sent to the Before School Program. Parents will be expected to pay for the time in the Extended Care Program. Payment must be paid on a daily or weekly basis. Overdue amounts owed will result in students not being able to attend program.

Children will enter the building after 8:10 a.m. and wait in the designated area in the corridor where they will have teacher supervision. Students are to enter through the parking lot doors only. Please give careful consideration for the safety of all involved when dropping off your children.

The school day will begin at 8:20 a.m. with morning prayers. Dismissal will be at 2:38 p.m. Please try to avoid early dismissals. Much information is relayed at the end of the day and children miss out when they leave before classes end. Parents/Guardians are asked to wait outside the building at dismissal to allow the children to leave the building in an orderly manner.

Students who are not picked up by 2:50 p.m. will automatically report to the Extended Care Program. Parents must enter the building to sign out and pick up their children and will be expected to pay for the time in the Extended Care Program.

**TARDY** – Students arriving to school after Morning Prayers are considered tardy and must report to the school office for a tardy slip. Students arriving by bus are not considered tardy and may go directly to class. **All tardy students will miss breakfast.**

**PARENTS AND VISITORS** – are asked **NOT** to enter the classroom areas at any time throughout the year. All parents and visitors are to report to the office. Any questions or requests can be taken care of through the front office.

**CAR DROPOFF & PICKUP** – A procedure of “active loading” is in place in the back parking lot. If you want to come into the building or wait for your child, please park in the church parking lot.

**FAITHFUL ATTENDANCE** – Students are eligible for a Faithful Attendance Award if they have been absent, tardy, or dismissed early one time (maximum of one occurrence).

**BUS TRANSPORTATION** – If your child takes the bus, please have him/her waiting at the bus stop at the designated time. After a few days, you will be able to approximate the time the bus will be arriving. The Chicopee School Transportation Department will publish the entire bus schedule for public and parochial schools in the Chicopee Reminder or Herald the week of August 10<sup>th</sup> and the Chicopee Register the week of August 17<sup>th</sup>. **PLEASE NOTE:** Bus students are not allowed to change buses for any reason throughout the school year. Out-of-town students are not allowed to ride the Chicopee School buses as well as those students that live less than the designated mileage. The school will not assume making any arrangements for students wishing to change buses or ride the bus home.

**IDENTIFICATION** – Please **LABEL EVERYTHING** that is personally owned by your child including sweaters, gym clothes, gym sneakers, snack bag/boxes, pencil cases, jackets, boots, hats etc. Due to students wearing uniforms and using the same type of materials, it is much easier to locate labeled items when they become misplaced.

**SCHOOL SUPPLIES** – An itemized listing of the required supplies for each grade level was sent home in June with the students. This supplies list can also be found on our school website [www.st.stanislaus.mec.edu](http://www.st.stanislaus.mec.edu). We ask that all students obtain these items by Friday, September 1, 2017. Students in grades 1-8 will be required to cover at least three workbooks with clear contact paper (approx. 2 yards). Contact paper is not sold in our bookstore. Booksox can be used to cover textbooks, books for grades 5-8 need the large size.

**ELECTRONICS** –Students bringing any electronics to school (cell phones, ipod, ipad...) must leave the device/s in the main office upon entering the school. (See Handbook)

**GENTLE REMINDERS:**

- No invitations distributed in school
- Please have children to school on time 8:20 a.m. Before School program begins at 7:30 a.m.
- For the safety of all children, **DO NOT LOITER** in the lobby at drop off or pick up time.
- Change of Dismissal - please call (not email) the school office before 1:30 p.m. or send a note with child.
- Earrings – studs only policy will be enforced, (see Handbook). Also no hair coloring for boys or girls!

Any questions about Finance, please call Elvira Adamczyk or Sister Ceil. Tuition for July and August must be paid before the start of the school year on August 28, 2017. A late fee will be assessed for payments received after the 15<sup>th</sup> of the month. This policy will be strictly enforced!

**ONLINE RESOURCES**

**In an effort to provide easy access as well as save on paper and printing, we are providing the following information electronically.** Visit our website at [www.st.stanislaus.mec.edu](http://www.st.stanislaus.mec.edu) for the following important items:

- **School Handbook** –**Please read the handbook thoroughly.** Your signed registration is a contract that states you agree to support all school policies as outlined in the handbook. Any changes from the previous year are in red print.
- **School Supplies List** – Under Parent and Student Resources
- **Menu and Weekly Update General Information**
- **Monthly Calendar**
- **CORI & Code of Conduct** – Needed by all parents, as you will be volunteering to assist with children.
- **Connect ED Form** – All new families should submit this form, and returning families should update their information. We must have at least one email address per family.
- **Family Service Commitment Opportunities**
- **Safety Drop off and Dismissal procedure**
- **HASA information and upcoming events**
- **Athletic Association information**

**YEARBOOKS** – 2016 - 2017 Yearbooks are still available for purchase if anyone is interested. Please contact the office for purchase. The price is \$30.00 for the yearbook.



*One Heart, One Spirit, One Lord*

# **Castle of the Knights Spaghetti Supper**

Wednesday, August 9<sup>th</sup>  
4:00 – 7:00pm



## **St. Stanislaus School Bake Sale & Raffle**



### ***BAKED GOODS & VOLUNTEERS NEEDED***

Baked goods can be dropped off at the school on August 8th or 9th between 8am and noon or directly to the K of C on August 9th. Volunteers are needed to work the Bake Sale & Raffle table on August 9th from 3:30 – 7:00pm. **All hours count toward Service Commitment Hours for the 2017 – 2018 School Year.** Please call the school office at 592-5135 if you are interested in volunteering! Thank you for your support!